



Office of the Governor of Guam

P.O. Box 2950 Hagåtña, Guam 96932
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2010 AUG - 5 AM 10: 03

Felix P. Camacho
Governor

Michael W. Cruz, M.D.
Lieutenant Governor

The Honorable Judith T. Won Pat
Speaker
Thirtieth Guam Legislature
155 Hesler Street
Hagåtña, Guam 96910

AUG 04 2010

Dear Speaker Won Pat:

Hafa Adai yan Saludas! Pursuant to Section 15 of Chapter XIII of Public Law 30-55 relative to General Fund Transfer Authority of I Maga'lahaen Guahan the following is herewith reported:

Table with 7 columns: From Department, To Department, From Object Category, Amount, To Object Category, Amount, Purpose of Transfer(s). It details two transfers from Civil Service Commission to Civil Service Commission for Personnel Salary and Personnel Benefits.

Sinseru yan Magàhet,

Handwritten signature of Felix P. Camacho

FELIX P. CAMACHO
I Maga'lahaen Guahan
Governor of Guam

Handwritten notes and signature: 38-10-0681, at the Speaker Won Pat/Ed. D., 8/4/10, 4:30

Enclosure(s)

cc: Director, Office of Finance and Budget, I Mina'Trenta Na Liheslaturan Guahan
Director, Civil Service Commission



## I GOBIETNON GUAHAN

### CIVIL SERVICE COMMISSION KUMISION I SETBISION SIBIT

7<sup>TH</sup> Floor International Trading Center (ITC), Suite 709  
Marine Corp Drive, Tamuning 96913  
P.O. Box 3156 Hagatna, Guam 96932  
Tel: 647-1855/57 Fax: 647-1867  
www.csc.guam.gov



CSC NO. 2010-36

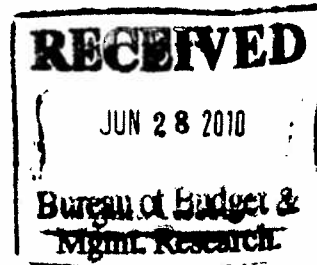
June 24, 2010

TO: Honorable Governor Felix Camacho  
Governor of Guahan

CC: Ms. Bertha Duenas, Director  
BBMR

FROM: Naomi E. Lujan-Gonzales, Executive Director

SUBJECT: Justification for Attached Modification Request



Hafa adai Mr. Governor,

The Civil Service Commission hereby requests your consideration and approval to move **\$18,000** from **Legal Division Account 5100A10050CE003/111** to **Director's Office Account 5100A100500GA001(250 Equipment)** for the purpose of purchasing new boardroom and office furniture and office chairs. The Commission has not purchased new furniture (e.g., desks, cubicles, tables, etc.) and chairs for at least the last eight years and much of the items have been damaged because of overuse, previous typhoons, relocation of the office three times, and normal wear and tear. Our chairs (Board and office), for the most part, have been broken by persons attending our regular weekly Board hearings and the very few chairs that remain are not able to accommodate the crowds who attend our Board hearings. Most of the staff's chairs are also damaged and dangerous to use since they are prone to falling back (if you sit and lean back even the slightest) and tipping over (if you do not sit centered and keep your weight centered on the seat). The tables in the boardroom are splitting and splintering thus creating a hazard. Moreover, the need for cubicles is to avoid the expensive route of office renovations to efficiently accommodate personnel.

Please provide your utmost and expeditious consideration and approval of this matter. Thank you very much for your continued confidence and support of the Commission and its affairs. As always, please do not hesitate to speak to me about this matter should you have any questions or concerns.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Naomi E. Lujan-Gonzales".

Attachment

Request No.: \_\_\_\_\_  
 Date Prepared: June 24, 2010

**REQUEST FOR APPROPRIATION / ALLOTMENT MODIFICATION**

DEPARTMENT: Civil Service Commission  
 Division / Section: Director's Office

TYPE:                    **APPROPRIATION & ALLOTMENT**                        **ALLOTMENT ONLY**   

Description of Action: Transfer and release of funds from Account No. 5100A100510CE003/111 to 5100A100500GA001/250  
to purchase new office equipment.

| AS 400 Account Number  | Qtr. / Mo. | CURRENT<br>Approp. / Allot.<br>Level(s): | Requested<br>Modification(s):<br>[ + or - ] | REVISED<br>Approp. / Allot.<br>Level(s): |
|------------------------|------------|--|---|--|
| <b>APPROPRIATIONS</b>  |            |  |   |  |
| 5100A100510CE003 - 111 | ----       | \$103,612.00                             | (\$18,000.00)                               | \$85,612.00                              |
| 5100A100500GA001 - 250 | ----       | \$20,294.00                              | \$18,000.00                                 | \$38,294.00                              |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        | ----       | \$0.00                                   | \$0.00                                      | \$0.00                                   |
| <b>Net</b>             |            |  | <b>\$0.00</b>                               |  |
| <b>Allotments</b>      |            |  |   |  |
| 5100A100510CE003 - 111 | 3rd / June | \$9,366.00                               | (\$9,366.00)                                | \$0.00                                   |
| 5100A100510CE003 - 111 | 3rd / May  | \$9,366.00                               | (\$8,634.00)                                | \$732.00                                 |
| 5100A100500GA001 - 250 | 3rd / June | \$0.00                                   | \$18,000.00                                 | \$18,000.00                              |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
|                        |            | \$0.00                                   | \$0.00                                      | \$0.00                                   |
| <b>Net</b>             |            |  | <b>\$0.00</b>                               |  |

**RECEIVED**

JUN 28 2010

**Bureau of budget & Mgmt Research**

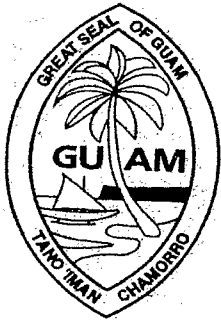
**AUTHORIZED SIGNATURES:**

Requested By: *Naomi Lujan-Gonzales*                    Naomi Lujan - Gonzales, Executive Director                    Date: 6/24/10  
 Department / Agency Head

Approved / Disapproved By: *[Signature]*                    BBMR Representative                    Date: 7/29/10

Account Modified By: *[Signature]*                    BBMR Analyst                    Date: 8/2/10

\* TOA: Type of Appropriation (Alpha); Act.: Activity (000 only); Acct. Code: Account Code (Object Classes)



I GOBIETNON GUAHAN



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www.csc.guam.gov

CSC NO. 2010-43

July 16, 2010

To: Honorable Governor Felix Camacho  
Government of Guahan

Via: Ms. Bertha Duenas, Director  
BBMR

From: Naomi E. Lujan-Gonzales, Executive Director

SUBJECT: AMENDED JUSTIFICATION FOR MOD TO PAY TELEPHONE AND INTERNET

**RECEIVED**  
JUL 20 2010  
2:10  
Bureau of Budget &  
Mgmt. Research.

Hafa adai Governor Camacho,

Please find the attached request to release funds and modification to pay for telephone and Internet/GGWAN expenses for the months of June through September 2010. Accordingly, please transfer \$2,550.00 from Account No. 5100A00500GA001/113 (Director's Office – Benefits) to Account No. 5100A100500GA001/363 (telephone & Internet). The end of the fiscal year is around the corner and the Commission needs a total of \$2,550.00 to the cover telephone and Internet/GGWAN expenses for the remainder of fiscal year 2009-2010, including payment of late fee charges incurred for June 2010.

Please do not hesitate to speak to me about this matter should you have any questions or concerns. Once again, thank you for your continued support of Commission matters.

Senseramente,

attachment

REQUEST FOR APPROPRIATION / ALLOTMENT MODIFICATION

DEPARTMENT: Civil Service Commission

DIVISION / SEC: Director's Office

TYPE: APPROPRIATION: [x] ALLOTMENT: [x]

DESCRIPTION OF ACTION: Release of reserve for Account No. 5100A100500GA001/363 in the amount of \$217.00 and Transfer and Release of Funds from Account No. 5100A100500GA001/113 to 5100A100500GA001/363 to cover Telephone & Internet expense for the remainder of FY2010.

| DIVISION AND ACCOUNT #      | OBJECT CLASS   | QUARTER/ MONTH        | CURRENT APPRO / ALLOT LEVEL | Requested MODIFICATION + OR - | REVISED Approp. / Allot LEVEL (s) |
|-----------------------------|----------------|-----------------------|-----------------------------|-------------------------------|-----------------------------------|
| <b>APPROPRIATION</b>        |                |                       |                             |                               |                                   |
| 5100A100500GA001            | 113            | --                    | \$31,113.00                 | (\$2,550.00)                  | \$28,563.00                       |
| 5100A100500GA001            | 363            | --                    | \$7,226.00                  | \$2,550.00                    | \$9,776.00                        |
|                             | Net            |                       | \$0.00                      | \$0.00                        | \$0.00                            |
| <b>ALLOTMENT</b>            |                |                       |                             |                               |                                   |
| 5100A100500GA001            | 113            | July                  | \$3,342.00                  | (\$2,550.00)                  | \$792.00                          |
| 5100A100500GA001            | 363            | 4th/July              | \$0.00                      | <del>2,550 \$1,712.00</del>   | \$1,712.00                        |
| <del>5100A100500GA001</del> | <del>363</del> | <del>4th/August</del> | <del>\$0.00</del>           | <del>\$755.00</del>           | <del>\$755.00</del>               |

**RECEIVED**  
JUL 20 2010  
240  
Bureau of Budget & Mgmt. Research.

MODIFICATION REQUIRES IMMEDIATE UPDATE OF ACCOUNTING FILES: YES: [x] NO:

SIGNATURE:

Prepared by: Rachel G. Paulino

DATE: \_\_\_\_\_

REQUESTOR:

Agency Head: Naomi E. Lujan (Borales)

DATE: 7-16-10

APPROVED / DISAPPROVED:

BBMR Representative

DATE: 7/30/10

ACCOUNTING FILES MODIFIED:

DATE: 7/30/10